

## **Administrative Rules for the Advanced Wireless Communications Study Committee**

Set forth at the 7th Advanced Wireless Communications Study Committee meeting  
on 18 May 2012.

Set forth at the 14th Advanced Wireless Communications Study Committee meeting  
on 16 April 2019.

### *(Purpose)*

#### Article 1.

The purpose of the following rules is to determine the essential matters related to the operations of the Advanced Wireless Communications Study Committee (hereinafter referred to as “the Committee”) and the Committee’s Subcommittees.

### *(Authorization to Participate in the Committee)*

#### Article 2.

Individuals who wish to receive authorization to participate in the Committee must meet the conditions of being a full member of the Association of Radio Industries and Businesses.

### *(Organization of the Subcommittees)*

#### Article 3.

Subcommittees will consist of Committee Members as well as Special Members (including those who are designated as Committee Members or Special Members) who wish to be Members of a Subcommittee.

### *(Subcommittee Chairmen)*

#### Article 4.

A Chairman and a Vice-chairman serve on a Subcommittee.

#### Article 4.2.

The Chairman and the Vice-chairman will be nominated by the Chairman of the Advanced Wireless Communications Study Committee from the members of the subcommittee.

#### Article 4.3.

The Chairman represents the Subcommittee and oversees the activities of the Subcommittee.

#### Article 4.4.

The Vice Chairman assists the Chairman and performs the duties of the Chairman in case of an accident to the Chairman.

### *(Expert Committee)*

#### Article 5.

Subcommittees can designate Expert Committees or similar organizations (hereinafter referred to as Expert Committees).

#### Article 5.2.

Expert Committees are served by a Chief Examiner and a Vice Chief Examiner.

#### Article 5.3.

The Chief Examiner and Vice Chief Examiner will be nominated by the Subcommittee Chairman from the Subcommittee members.

#### Article 5.4.

The necessary rules for the management of the Expert Committee will be determined by the Expert Committee.

*(Holding and Managing Committee Meetings)*

Article 6.

The Committee will be convened by the Chairman.

Article 6.2.

The Committee cannot hold a meeting unless more than one half of the members, including substitute and proxy attendees, are present.

Article 6.3.

Committee meetings will be presided over by the Chairman.

Article 6.4.

The agenda for the Committee meeting will be decided by a majority of those members in attendance, with the chairman providing the deciding vote when an equal number of votes are cast.

*(Holding and managing Steering Committee Meetings)*

Article 7.

The *Steering Committee* will be called into session by the chairman.

Article 7.2.

The *Steering Committee* cannot hold a meeting unless more than one half of the members of the Steering Committee, including substitute and proxy attendees, are present.

Article 7.3.

The agenda for a *Steering Committee* meeting will be decided by a majority of those members of the Steering Committee in attendance, with the Chairman providing the deciding vote when an equal number of votes are cast.

Article 7.4.

*Steering Committee* meetings can be held as necessary in writing or via electronic mail.

*(Holding and Managing Subcommittee Meetings)*

Article 8.

Subcommittees will be summoned by the Subcommittee Chairman.

Article 8.2.

Subcommittees will meet from time to time when necessary.

Article 8.3.

Subcommittee cannot hold a meeting unless more than one half of the members of the Subcommittee, including substitute and proxy attendees, are present.

Article 8.4.

The agenda for a Subcommittee meeting will be decided by a majority of those members of the Subcommittee in attendance, with the Chairman providing the deciding vote when an equal number of votes are cast.

Article 8.5.

Subcommittee meetings can be held as necessary in writing or via electronic mail.

*(Special Members)*

Article 9.

Based on Article 4 Section 2 of the Rules of the Advanced Wireless Communications Study, Special Members are constituted based upon the following:

- Individuals who will be or are commissioned to be Chairman or Vice Chairman, who are not members of the Committee.
- Individuals who will be or are nominated to Subcommittee Chairman or Vice Chairman who are not members of the subcommittee.
- Individuals who are with the Ministry of Internal Affairs and Communications (MIC) or related organizations of MIC.

*(Observers)*

Article 10.

Observers can be authorized to participate in the Committee or Subcommittee if the individual wishing to participate in the Committee or Subcommittee receives advance authorization from the Chairman of the Committee or said Subcommittee.

*(Notification)*

Article 11.

The Committee must be notified if the following items occur:

- A Member wishes to resign from the Committee.
- A Member wishes to increase or decrease participating Subcommittee.
- A change of Committee Member.
- The change of a corporate name.
- Other changes in previously notified information.

*(Rules for Subcommittee Management)*

Article 12.

Other than these rules, the rules to oversee the necessary items to operate a Subcommittee will be established by each Subcommittee.

*(General Affairs of Subcommittees)*

Article 13.

The general affairs of Subcommittees will be conducted by the Committee Secretariat.

Supplementary provision

These rules shall become effective on 18 May 2012.

The subcommittee rules are abolished (Decided at the 1st committee meeting on 7 April 2006).

Supplementary provision

The revised rules shall become effective 17 April 2017

Supplementary provision

The revised rules shall become effective on June 25, 2019